2.4. How to change stock quantity. (Shops)

You can change the product quantity as and when you get stock in.
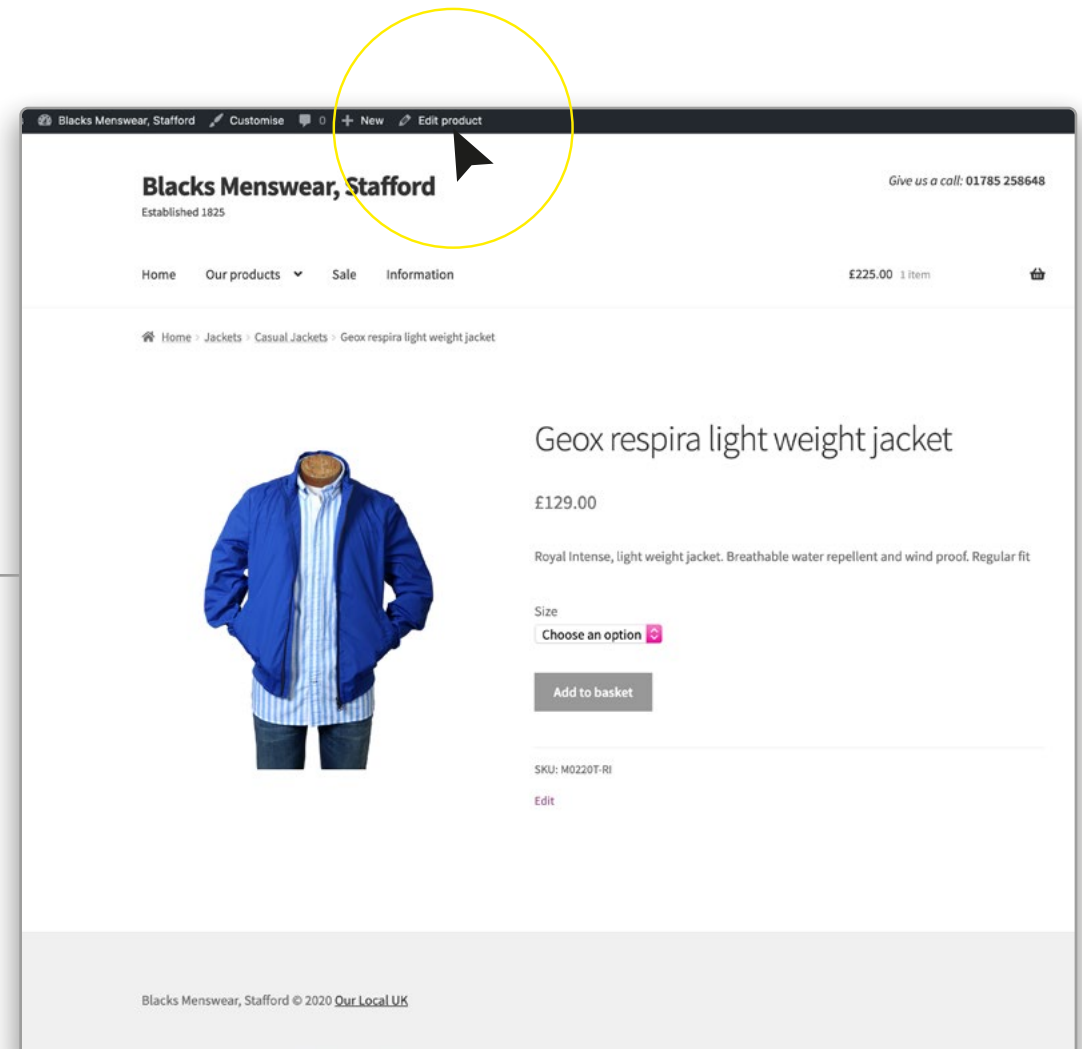
Here's a step-by-step guide on how to do it.
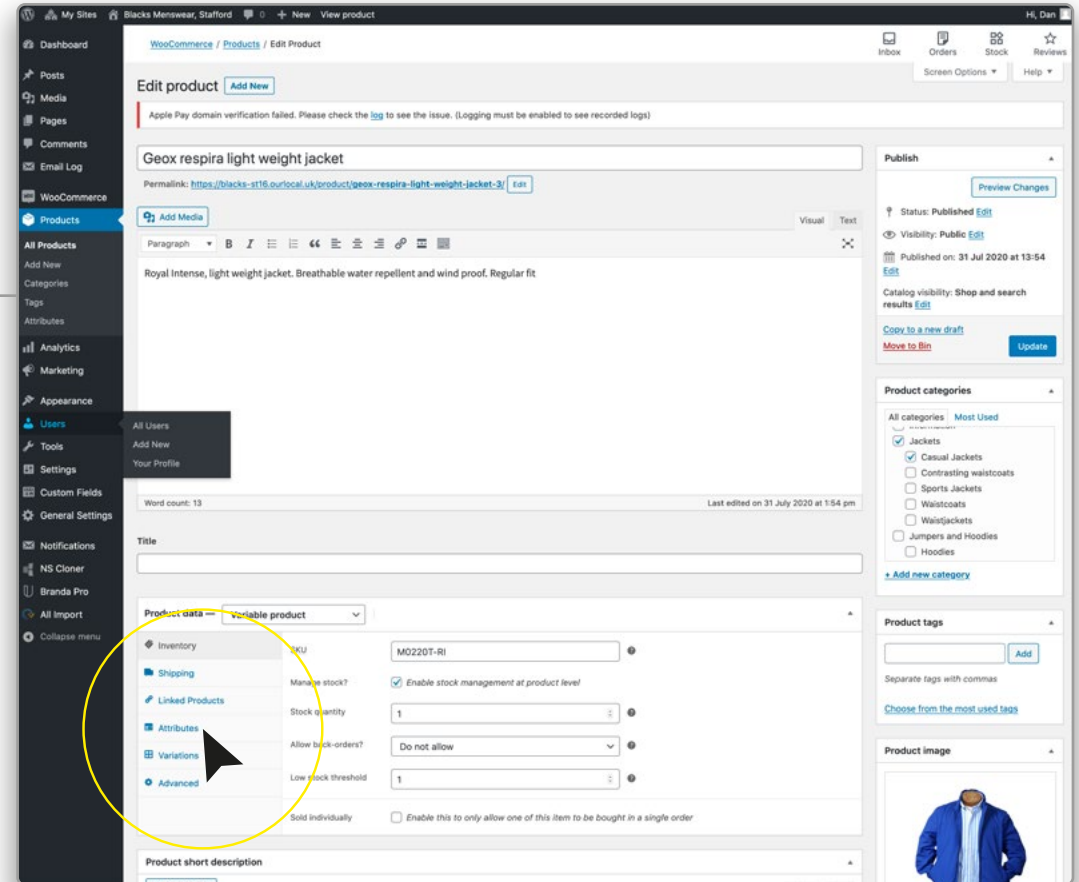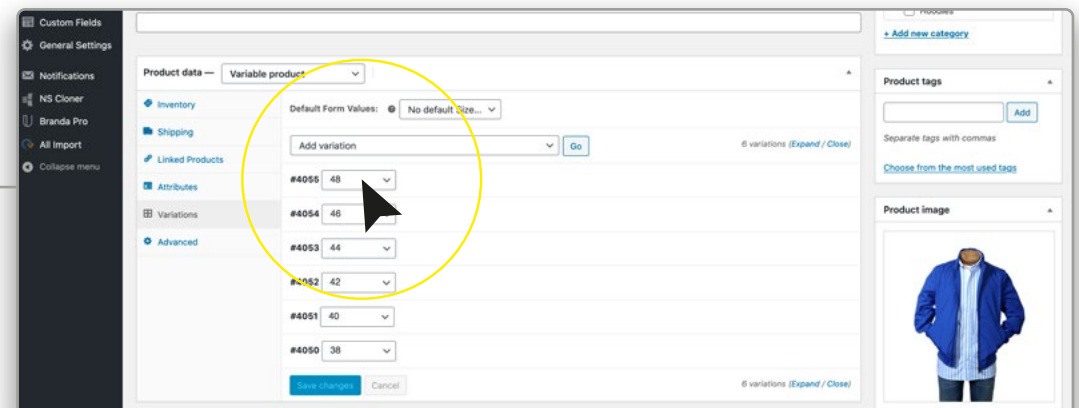
You need to be logged in to do this.

sales@ourlocal.uk

1. Select your product you want to change and click on 'Edit Product' on black bar at top of page.
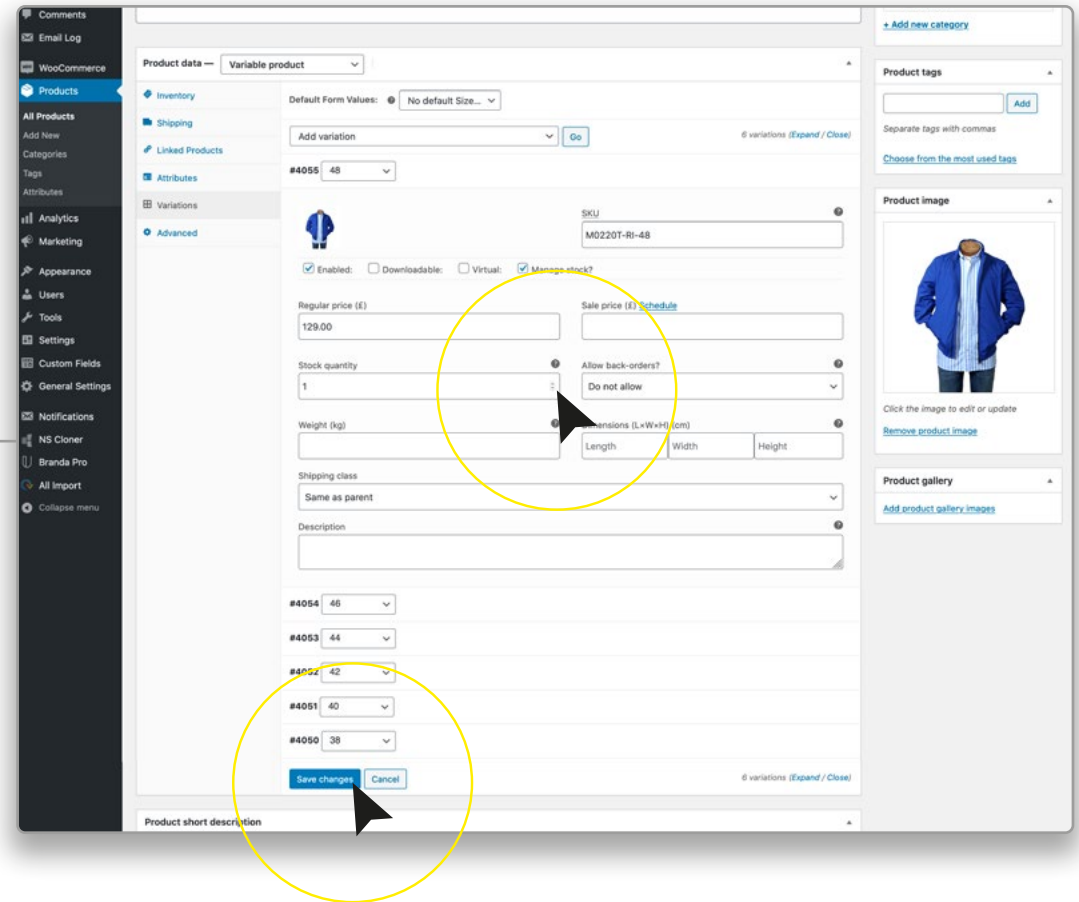
2. Scroll down and click on 'Attributes'.

3. Click on the size you want to update.

4. Click on the 'Stock quantity' up and down arrows to change the quantity or type in the quantity required into the box.

> When finished Click the 'Save changes' button.

5. Click the 'Update' button on the right hand side.